Jan 12th make up

1. Input 3 surveys. Follow these instructions (15 points each)

* Open Chrome and type in [www.tinyurl.com/HASurvey16](http://www.tinyurl.com/HASurvey16)
* Input 3 surveys.
* Each survey you input is worth 5 points.
* Put your name and hour on the top right of each completed survey.
* You have 30 minutes. You only get credit for what you finish in 30 min.
* Turn your 3 surveys in to Mr. Moore to get an immediate grade.
* See Mrs. Cooper when you are done for the next part of the assignment.

2. Works Cited: Follow these instructions. This will be graded once the entire annotation is completed.

1. Open Word; open a new document.
2. Click “File” in the upper left-hand corner
3. Click “Save-As” in the drop-down menu under file.
4. Choose your home drive (H: or your user name)
5. Type: Hr\_FirstName\_Annotated Bib
   1. (Example: 1\_Destiny\_Annotated Bib)
6. Click “Save”
7. Click “Insert” and choose “Page Number.”
   1. Choose “Plain Number 3” (top right page#)
   2. Type your last name in front of “1”
8. Double click under the dotted line to edit the rest of the document.
9. In the upper left-hand corner of the page:
   1. Type: YourFirst LastName; hit enter
   2. Type: Mr. Biddick and Mrs. Cooper; hit enter
   3. Type: English II Amped; hit enter
   4. Type: 12 January 2017; hit enter
10. On the next line type in bold: Annotated Bibliography.
11. Hit enter and type Noguera and undo the bold type.
12. Click the Disk at the top left to save the file.

Use the model on the PPT to create a Works Cited entry, starting with the author’s last name, Noguera.